

## **Special Board Meeting Minutes**

July 15, 2014  
9:00 AM

A special meeting of the Board of Nursing was held at the Board office, 161 Capitol Street, Augusta, on July 15, 2014. The meeting was called to order July 15, 2014 at 9:00 AM by Margaret Hourigan, RN, Chair Pro Tem.

### **PRESENT:**

Margaret Hourigan, RN, EdD - Chair Pro Tem  
Susan C. Baltrus, MSN, RNBC, CNE – Secretary  
Carmen Christensen, RN  
Joanne Fortin, RN  
Elaine Duguay, LPN  
Robin Brooks, Public Member  
Myra A. Broadway, JD, MS, RN, Executive Director  
Ron Guay, Assistant Attorney General  
Dennis Smith, Assistant Attorney General (9 AM – 1:00 PM only)

### **ABSENT:**

Peggy Soneson, RN  
Valerie J. Fuller, APRN - Chair

## **UNFINISHED BUSINESS**

1. **InterCoast Career Institute's** attorneys Charles Dingman and Kate Clearwater from PretiFlaherty, along with ICCI representatives Andrea Gauntlett, MSN, BSN, RN – Practical Nursing Program Director, Kathleen Polley Payne, MSN, PNP – Consultant, Geeta Brown – President, Chris Brown, Kelly Michaud- VP of Academics and Compliance, other ICCI instructors and students, joined the meeting to further discuss ICCI's request for an extension of time to obtain ACEN Candidacy required by the March 27, 2013 consent agreement.

Exhibits submitted by Ron Guay, Assistant Attorney General

Exhibits submitted by Charles Dingman, Attorney – InterCoast Career Institute

*Following discussion,*

**VOTE:** *It was moved by Susan Baltrus, seconded by Elaine Duguay, and voted to grant a stay of 30 days of the automatic revocation according to the March 27, 2013 consent agreement.*

**VOTE:** *It was moved by Susan Baltrus, seconded by Joanne Fortin, and voted to grant an extension until January 31, 2015 to gain candidacy. Failure to achieve candidacy will result in automatic administrative revocation with no further action by the Board.*

*UB 1 continued:*

**VOTE:** *It was moved by Margaret Hourigan, seconded by Susan Baltrus, and voted that in the event that there is an administrative revocation, the students currently in the program will be "taught out".*

**VOTE:** *It was moved by Margaret Hourigan, seconded by Susan Baltrus, and voted that ICCI shall provide to all pupils a disclosure statement regarding the current status of ICCI's nursing program and the potential future situation if candidacy is not obtained by date certain. The content and form of the disclosure shall be approved by the Board's Executive Director and Assistant Attorney General.*

**VOTE:** *It was moved by Margaret Hourigan, seconded by Susan Baltrus, and voted that full ACEN accreditation must be obtained within 18 months after candidacy obtained. Failure to achieve full accreditation within the 18 months shall result in an automatic administrative revocation without further Board action.*

*ICCI will submit proposed curriculum changes (required for candidacy) for Board approval no later than noon on August 20, 2014 for Board review at the September Board meeting.*

### **COMPLAINT/PROVIDER REPORT** *(Executive Session)*

### **NEW BUSINESS**

1. **N.D.** - Application for Examination and License as a Registered Professional Nurse

*Following discussion,*

**VOTE:** *It was moved by Susan Baltrus, seconded by Joanne Fortin, and voted to approve N.D.'s Application for Examination and License as a Registered Professional Nurse.*

2. **J.A.** – Application for Examination and License as a Registered Professional Nurse

*Following discussion, (Susan Baltrus recused)*

**VOTE:** *It was moved by Margaret Hourigan, seconded by Joanne Fortin, and voted to deny the request for a license as a Registered Professional Nurse by Examination. The applicant may appeal the denial within 30 days of receipt.*

3. **A.D.** – Application for Examination and License as a Registered Professional Nurse

*Following discussion,*

**VOTE:** *It was moved by Margaret Hourigan, seconded by Susan Baltrus, and voted to approve A.D.'s Application for Examination and License as a Registered Professional Nurse.*

4. **H.G.** – Application for Examination and License as a Registered Professional Nurse

*Following discussion,*

**VOTE:** *It was moved by Margaret Hourigan, seconded by Susan Baltrus, and voted to deny the request for a license as a Registered Professional Nurse by Examination. The applicant may appeal the denial within 30 days of receipt.*

5. **A.B.** – Application for Examination and License as a Registered Professional Nurse

*Following discussion,*

**VOTE:** *It was moved by Robin Brooks, seconded by Margaret Hourigan, and voted to deny the request for a license as a Registered Professional Nurse by Examination. The applicant may appeal the denial within 30 days of receipt.*

6. **S.S.** – Application for Examination and License as a Registered Professional Nurse

*Following discussion,*

**VOTE:** *It was moved by Robin Brooks, seconded by Margaret Hourigan, and voted to approve S.S.'s Application for Examination and License as a Registered Professional Nurse.*

7. **M.A.** – Application for License as a Registered Professional Nurse by Endorsement

*Following discussion,*

**VOTE:** *It was moved by Margaret Hourigan, seconded by Elaine Duguay, and voted to approve M.A.'s Application for Examination and License as a Registered Professional Nurse.*

8. **J.B.** – Application for Examination and License as a Registered Professional Nurse

*Following discussion,*

**VOTE:** *It was moved by Margaret Hourigan, seconded by Robin Brooks, and voted to approve J.B.'s Application for Examination and License as a Registered Professional Nurse.*

**9. M.S. – Application for Examination and license as a Registered Professional Nurse**

*Following discussion,*

**VOTE:** *It was moved by Margaret Hourigan, seconded by Susan Baltrus, and voted to deny the request for a license as a Registered Professional Nurse by Examination. The applicant may appeal the denial within 30 days of receipt.*

**10. D.M., RN – Application for Renewal of Licensure as a Registered Professional Nurse**

*Following discussion,*

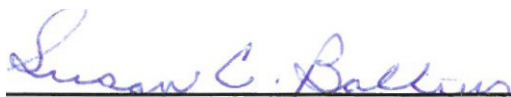
**VOTE:** *It was moved by Margaret Hourigan, seconded by Susan Baltrus, and voted to deny D.M.'s request for renewal of her license as a Registered Professional Nurse. The applicant may appeal the denial within 30 days of receipt.*

**11. 6/6/14 Letter from Frederick F. Costlow RE APRN Scope of Practice Question**

*Following discussion, the Board stated that nurse practitioners are allowed to offer expert testimony. The Board further commented that Mr. Costlow may provide his own expert witness and ultimately the decision of who is more credible rests with the court.*

**INFORMAL MEETING**

1. *Executive Session*
2. *Executive Session*

**ADJOURNMENT @ 4 PM**

**Susan C. Baltrus, MSN, ftNBC, CNE • Secretary**  
(for the Maine State Board of Nursing)

9/24/14  
Date